

Dore Neighbourhood Forum

Steering Group meeting 9th August 2017

Present: Christopher Pennell (CP), David Bearpark (DRB), David Crosby (DC), Jen Donnelly (JD), Thelma Harvey (TH), Pat Ryan (PR) and Keith Shaw (KS).

Apologies

1. None. All members present.

Minutes of the meeting held on 5th July 2017.

2. The minutes were agreed as a correct record.

Matters arising not on the agenda:

3. CP reported that there was now a good selection of photographs and DC was currently assessing the best ones for each section of the Plan. **CP will take photographs** of Moorland views, which was the one aspect still outstanding. It was agreed that a payment of £50 should be made to John Eastwood for the work that he had done on this. It was also noted that the Plan needed to indicate the copyright in the different photographs used. **DC to record** who had provided which photographs.
4. The business survey consultation had been carried out and the views of all businesses in the village sought, report circulated on 6th August.
5. With regard to the health check, DC reported that he had spoken to NPIERS, who had agreed with his assessment that the work involved was in the lowest level of difficulty and that this should take about three days to complete. DC had given them the contact names as Adele at the PDPNA and Sarah at the SCC. He will contact them again when he has the digital map completed. DC had spoken to the PDPNA technician about this and **would be following this up** in the week after next.
6. The article for Dore to Door had been completed and the magazine was now at the printers.

The Draft Neighbourhood Plan

7. DC reported that, following his circulation of his draft on 28th July, he had already incorporated virtually all of the comments he had received from SG members.
8. DC had not yet heard anything further from Sarah Smith, following the copy of the earlier draft he had sent to her. **DC will contact Sarah** to obtain an indication of when we may receive her comments, stressing that any early interim comments would be useful.
9. KS suggested that the main map at the start of the Plan would be better if it was landscape. **DC undertook to do this.**
10. Discussion took place on the offer from John Eastwood to use his professional publishing package (the one that he uses to produce Dore to Door) to set out the Plan, including the incorporation of the photographs where needed. It was stressed that this would still mean that SG members would be able to make amendments to the Draft Plan and would not inhibit our ability to do this. Accordingly it was agreed that we would take up this offer. **KS will inform John of this** and, in due course, **DC would contact John** to discuss the exchange of information to do this.
11. There was extensive discussion on the appropriateness of the current introduction in the Draft Plan generally and specifically the first paragraph. It was also felt that the section relating the ancient history of Dore was not needed; and in addition it was felt that presentationally it would be better to have the introduction on just one page. **CP will review this introduction and circulate a revised version.**

12. The need for a digest document was confirmed, as was advised by bodies such as Locality. This should essentially concentrate on the introduction and the justification for each group of Policies. **PR and TH would prepare a draft** for this document.
13. This digest needs to be available by 3rd October, as promised in the Dore to Door article. KS is available to assist with arrangements for uploading this and the full Draft Plan to the DVS website until 27th September and is in email contact until 6th October.
14. CP raised the question of whether we could have a Policy related specifically to the Green Belt on the west of Dore being in the setting of a National Park. A counter point was that emphasising this may put at greater risk Green Belt areas such as Ryecroft Farm, by making it appear as though that area was less important. It was therefore agreed that we would not have a new Policy on the setting of the National Park.
15. In CP's draft about the Green Belt, it was agreed to change the phrase "not seen fit to" to "has not consulted".
16. In terms of the need for a detailed proof reading of the final document, **DRB and CP offered** to undertake this.

The Basic Conditions Statement.

17. After the sub-committee meeting on 28th July, it was agreed that all the outstanding points were now included in the latest version of this document.

October meeting of the Forum.

18. The draft structure for this meeting as presented by CP was considered to be broadly the right approach. However, some of the points set out could be summarised in a brief handout, so as to minimise time taken explaining matters. Some of the key matters would be on display boards, such as the main map. **CP will consider whether** there is a need for a sub-Group to meet to discuss this prior to the next SG meeting.
19. We need to leave sufficient time for a Q and A period in respect of each Policy or group of Policies.
20. Also, we need to incorporate the arrangements for a vote, both on the Draft Plan itself and on giving the SG delegated powers to make any modest changes following on advice from the SCC or advisors.
21. It was decided that we would not detail the Proposals, concentrating on the Policies.
22. In terms of the steps in the process between now and the 3rd October (the scheduled date for the draft Plan to be available), this will be finalised at the next meeting of the SG.

Pre-Submission Consultation.

23. It was reported that the arrangements for this are the responsibility of the DNF, rather than the SCC.
24. **DRB is to send to CP** his earlier document listing all the consultees that must be approached.

Risk Assessment.

25. CP raised this topic and itemised the sort of issues we needed to consider and the possible delays at different stages. Several of these had already been discussed; but **CP agreed to prepare** a list of critical issues for the next SG.
26. CP noted that he would be away for period 7th to 21st October.

Next SG meetings.

27. The next meeting of the SG, as previously agreed, will be on Wednesday 13th September (DRB gave his apologies for this meeting). Following this, meetings were agreed for Wednesday 4th October and then Wednesday 25th October, the day after the meeting of the DNF, all meetings to be in the DVS room.