



# Dore Village Society

(Registered Charity number 1017051)

Year ended 31<sup>st</sup> December 2019

Trustees' Report

Independent Examiner's Report

Financial Statements

## Trustees' Report

### Objectives and Activities

The Society is the designated Neighbourhood Forum for the Dore Area, with responsibility for preparing a Neighbourhood Plan for Dore.

The Society aims to foster the protection and enhancement of the local environment, amenities and facilities within Dore, to encourage a spirit of community and record its historic development.

A copy of the Constitution and a map of the Area of Benefit can be viewed in the Dore Village Society (DVS) Office, or online at [www.dorevillage.co.uk](http://www.dorevillage.co.uk) under the tab "Dore Village Society".

About a quarter of our income is expended on the day-to-day running costs of the Society. The remainder is spent on our continuing commitments: the Dore Show, maintaining the war memorial, the Christmas trees and lights, the Lantern Parade, the Party on the Green, the summer flower tubs, funding the Dragon Hunt and other Doreways Group events, contributions to the Dore Festival and the Dore Primary School Fun Run, donations to various charities and voluntary groups, and producing Dore to Door. In 2019 we also incurred expenditure on our campaign to retain the Christ Church Hall for community use and in support of the More in Dore campaign to renovate equipment in the Recreation Ground children's play area, and our expanded archive and heritage activities.

Dore to Door is the Society's quarterly community magazine and is distributed (by volunteers to whom we are very grateful) free to every household in Dore.

The Society organises the Dore Show through its sub-committee and supports the work of the Doreways group by funding its activities. Other Dore Village Society events include Wyvern Walkers and the annual Wassail Walk.

The Society has continued its work as a Neighbourhood Forum to develop a Dore Neighbourhood Development Plan. A Steering Group and several Working Groups worked diligently to prepare a draft document and submit it to the two planning authorities which control planning in our Area of Benefit: Sheffield City Council and the Peak District National Park Authority. If this clears a number of legal and administrative requirements a referendum will be held of all registered voters in Dore. The result of that will be decided by a simple majority of those voting.

We continued to liaise with Sheffield City Council and Amey, making representations about their plans to replace trees in the village, pressing very hard for the reprieve for the best of our mature healthy trees.

In early 2019 we applied for, and were successful in, having Christ Church Hall registered as an Asset of Community Value which protects it from immediate sale.

Extensive work continues to be done on the upkeep and extension of the archive and local history records. These are a vital element of the Society's activities and the archive continues to expand as we collect and receive additional material. In parallel we have organised a number of meetings on topics of historical interest.

We have ceased to produce Christmas cards and a Calendar as a consequence of low sales.

Our website continues to provide extensive and valuable information on local activities, events, history and local services and we are continually extending this with new content.

Any expenditure beyond the above goes on our other constitutional responsibilities and in responding to and supporting suggestions from Dore residents. Such expenditure is assessed at regular DVS committee meetings in accordance with our constitution and guidance issued by the Charity Commission on public benefit.

At the end of the year the paid-up membership of the Society stood at 1,097 with 109 Wyvern members. The Committee thanks all those who have helped, worked and supported the Society in 2019.

### **Financial Review**

The Charity's financial position at the end of the year is in accordance with the budget and is considered to be satisfactory.

The Society has as its policy the aim to fund all of its regular running costs out of membership subscriptions, leaving other income sources to generate surpluses which can be used to build up specified reserves, make grants and donations and to carry out activities to the benefit of the community. We managed a small surplus this year as a result of a concerted recruitment drive.

The Society holds specific reserves. The ongoing task of protecting our local environment, amenities and facilities occasionally highlights significant and expensive concerns. The Trustees have therefore specifically designated that £35,000 shall be kept in reserve to meet any planning and property issues and a further £20,000 for any major local projects. A review of the amounts needed in these reserves is carried out annually. The remaining balance of funds available for general use at the year end stands at £38,922 which the Trustees consider to be sufficient for the Charity's needs.

The Charity's sources of funds during the year, and expense thereof, are set out in the Income and Expenditure Account and attached Notes.

### **Structure, Governance and Management**

The Dore Village Society is a Trust. It was registered with the Charity Commission on 4<sup>th</sup> February 1993. It is governed by its Constitution and is managed by its Trustees.

The Trustees are the members of the Dore Village Society Executive Committee, each of whom is appointed following nomination and vote at an Annual General Meeting. Any casual vacancies during the year are filled at Trustees' discretion but have to stand for reappointment at the next Annual General Meeting.

Executive Committee members are elected for a period of three years but outgoing members may be re-elected. The maximum period for which anyone shall serve shall be twelve years, but this does not have to be a continuous period.

A power of appointment of new Trustees is vested in the Executive Committee so that newly elected members of the Executive Committee, and members appointed to fill casual vacancies, can be formally appointed as Trustees.

The Executive Committee meets monthly from January to November inclusive.

The Society indemnifies the Trustees in their duties (including the proper charge of a trustee being a trust corporation) and liability under such indemnity shall be a proper administrative expense.

Membership of the Society is open to all who are interested in furthering the purposes of the Society, principally, but not restricted to, all residents of Dore, those who work in Dore and elected local council members for Dore. Membership is also open to corporate members representing societies, associations, educational institutions and businesses in Dore. Current membership rates are £7 per annum for individuals and £35 for corporate members.

The address for correspondence is The Old School, Savage Lane, Dore, Sheffield, S17 3GW.

### **Trustees who served in 2019**

<b>Trustee</b>	<b>Role</b>
Keith Shaw #	Chairman, Website, Noticeboards and Neighbourhood Forum Steering Group
Colin Robinson #	Treasurer
Brenda Fryer €	Secretary
Christina Stark	Doreways liaison
Christopher Pennell	Chairman of the Neighbourhood Forum Steering Group
David Crosby*	Planning and Neighbourhood Forum Steering Group
Philip Howes	Publications, planning research
Mark Ridler	Environment
Janet Ridler	Archives and Heritage
Tina Gage	Community events organiser, liaison with Dore Primary School
Jen Donnelly	Liaison with King Ecgbert School, shadow Treasurer, Neighbourhood Forum Steering Group
Alex Howe &	Calendar and community items
Godfrey Wilkinson &	Planning
Timothy Ashman €	
Margaret Peart	

\* Stood down at the AGM at the end of his three-year term

# Stood down at the AGM at the end of their three-year terms and were re-elected at the AGM

€ Appointed by the Trustees after the 2019 AGM to fill a casual vacancy

& Resigned during the year

### **Declaration**

The Trustees declare that they have approved the Trustees' Report above and have authorised us to sign it on their behalf.

<b>Full names</b>	<b>Position</b>	<b>Signatures</b>
Keith Anthony Shaw	Chairman	
Jen Donnelly	Treasurer	

## Independent examiner's report on the accounts

**Report to the Members of Dore Village Society on the accounts for the year ended 31<sup>st</sup> December 2019 set out on pages 6 to 9.**

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act
- have not been met; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Name:**

Andrew Beard

**Relevant professional qualification(s) or body:**

**Address:**

8 Kerwin Close, Dore,  
Sheffield, S17 3DF

Dated 31 March 2020

## Financial Statements

### DORE VILLAGE SOCIETY

#### INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER

	Notes	<u>2019</u>	<u>2018</u>
		£	£
<u>Income</u>			
Subscriptions		6,138	6,359
Donations		2,202	2,437
Gift aid tax refund		2,285	2,014
Interest		559	543
Sale of goods		466	1,078
"Dore to Door"		26,016	27,743
Dore Show		2,237	2,133
Sundry Income		47	30
		<u>39,950</u>	<u>42,347</u>
<u>Expenditure</u>			
Room rent		3,000	2,400
Administration		1,093	1,011
Maintenance		622	1,176
Insurance		1,020	982
Charitable donations	8	3,237	2,219
Subscriptions		15	38
Archives		643	439
Website		769	1,064
Village projects	9	10,146	12,158
Miscellaneous		338	719
Goods for sale		253	894
"Dore to Door"		13,743	12,948
Dore Show		1,339	1,506
Equipment depreciation		1,192	829
		<u>37,410</u>	<u>38,383</u>
<u>Net movement in accumulated funds</u>			
Excess of income over expenditure		<u>2,540</u>	<u>3,964</u>

# **DORE VILLAGE SOCIETY**

## **BALANCE SHEET AT 31 DECEMBER**

	Notes	2019 £	2018 £
<u>Fixed assets</u>			
Tangible fixed assets	2	4,062	4,104
Heritage Assets	3	2,050	2,050
Investments	4	<u>76,003</u>	<u>75,444</u>
		<u>82,115</u>	<u>81,598</u>
<u>Current assets</u>			
Debtors & prepayments	5	5,856	4,076
Cash at bank & in hand		<u>13,342</u>	<u>12,536</u>
		<u>19,198</u>	<u>16,612</u>
<u>Current liabilities</u>			
Creditors & accruals	6	<u>(7,392)</u>	<u>(6,828)</u>
<u>Net current assets</u>		<u>11,806</u>	<u>9,784</u>
<u>Total net assets</u>		<u>93,922</u>	<u>91,382</u>
<u>Represented by:</u>			
Designated Reserve Funds			
Planning & Property		35,000	35,000
Local Projects		<u>20,000</u>	<u>20,000</u>
		<u>55,000</u>	<u>55,000</u>
General Funds			
As at January 2018		36,382	32,418
Surplus/(Deficit) for the year		<u>2,540</u>	<u>3,964</u>
		<u>38,922</u>	<u>36,382</u>
<u>Total Reserves</u>		<u>93,922</u>	<u>91,382</u>

Keith Shaw  
Chairman  
31 March 2020

Jen Donnelly  
Treasurer  
31 March 2020

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2019

### 1. Accounting policies

- a. The financial statements are prepared on an accruals basis.
- b. Office furniture is shown at cost less depreciation which is calculated to write off the cost over its expected useful life.

### 2. Tangible Fixed Assets

	2019	2018
	£	£
<u>Office Equipment</u>		
Cost brought forward	12,585	10,005
Additions	<u>1,517</u>	<u>2,580</u>
Cost carried forward	<u>14,102</u>	<u>12,585</u>
<u>Depreciation Reserve</u>		
Depreciation brought forward	8,481	7,286
Charge for year	<u>1,559</u>	<u>1,195</u>
Depreciation carried forward	<u>10,040</u>	<u>8,481</u>
Net book value	<u>4,062</u>	<u>4,104</u>

### 3. Heritage Assets

	£	£
Cost and Net book value at 31 December	2,050	2,050

We hold a collection of antique clocks, map and Christmas card paintings was previously included as part of Note 2 Fixed Assets, but has now been reclassified as Heritage Assets. The collection was last valued by Messrs Dowse & Son in April 2011, but the Committee do not believe the cost of revaluation can be justified, or that the sale value has changed materially since then.

### 4. Investments

CAF deposit fund	5	5
Scottish Widows 90 day deposit account	7,899	7,888
COIF Charities deposit fund	5,302	5,252
CAF 60 day notice account	<u>62,797</u>	<u>62,299</u>
	<u>76,003</u>	<u>75,444</u>

### 5. Debtors and prepayments

"Dore to Door" advertising	2,318	1,616
Gift Aid	2,230	1,997
"More in Dore"	1,000	0
Prepayments	<u>308</u>	<u>463</u>
	<u>5,856</u>	<u>4,076</u>

### 6. Creditors and accruals

Payments received in advance	7,272	6,731
Other creditors	0	0
Accruals	<u>120</u>	<u>97</u>
	<u>7,392</u>	<u>6,828</u>



	2019 £	2018 £
<u>7. Accumulated funds</u>		
Funds at 1 January	91,382	87,418
Net movement for the year	<u>2,540</u>	<u>3,964</u>
	<u>93,922</u>	<u>91,382</u>
<u>8. Charitable donations</u>		
Totley Rise Luncheon Club	200	200
Transport 17	0	450
Dore Methodist Luncheon Club	200	200
Dore Open Door Lunch Club	350	300
Dore and Totley Luncheon Club	200	200
St John's Abbeydale Lunch Club	400	0
Dore Festival contribution	300	200
Dore Well Dressing	47	169
Rowan School (Dore Show)	0	420
Sheffield & Rotherham Wildlife Trust for Blackamoor	840	0
Friends of Rowan School	200	20
Bluebell Woods (Dore Show)	0	20
Totley Library (Dore Show)	0	20
Dore Garden Club (Dore Show)	0	20
Cavendish Cancer Care (Dore Show)	<u>500</u>	<u>0</u>
	<u>3,237</u>	<u>2,219</u>
<u>9. Village projects</u>		
Christmas decorations and Lantern parade	1,363	983
Dragon hunt	57	79
Flower tubs	3,023	3,066
Neighbourhood plan	1,767	2,335
Church Hall	1,275	0
Party on the Green	0	1,710
Visual archive	1,081	480
War memorial maintenance	140	125
Dore Junior School fun run	300	300
Village Stones	666	2,423
Craft Exhibition and Market	0	183
Village Litter Pick	150	0
Welcome packs	3	18
Other projects	<u>322</u>	<u>455</u>
	<u>10,146</u>	<u>12,158</u>