

Dore Neighbourhood Forum Steering Group meeting 29 th June 2016

Present: David Bearpark (DRB), David Crosby (DC), Thelma Harvey (TH), Andy Pack (AP)
Pat Ryan (PR), Keith Shaw (KS).

Apologies

1. Apologies for absence were received from Christopher Pennell and Jen Donnelly.

David Heslop was not present. Christopher was not able to be present due to the death of his mother, the Group all wished to express their sincere condolences. David Bearpark acted as Chair and Thelma Harvey acted as note taker.

Minutes of the meeting held on 4 th May 2016

2. The minutes were agreed as a correct record except for the action for Min. 25 which states 'DRB to contact Christina Stark (Chair of the Show Committee). In fact Keith Shaw is Chair of this committee so the text in brackets should be deleted.

ACTION – amended minutes to go to KS to put on website

Matters arising on the minutes

3. Minute 3 – AP to keep updated the pack of information in DVS room.

AP confirmed that the pack has been updated with all the information he has received to date.

ACTION – AP will continue to update as he receives further minutes

4. Minute 4 – KS to arrange updating of website

KS has posted the first batch of Working Group minutes he has received on the website. This has proved challenging as the minutes still need formatting and collating plus the sequence needs to be identified. Discussion linked this back to Minute 3 as both AP and KS do not think they have a complete set of Working Group minutes. DC thought that there should be 20 sets of minutes and undertook to check how many times each WG has met and to ensure that both KS and AP have copies of the minutes of all meetings.

It was also decided that if there is no available time to transcribe the minutes into a common format it is better to have the minutes on the website in their original state, so that people can refer to them, even though they may look amateur.

5. Minute 8 - DC to seek grant holding body for DNF. DC contacted Peak National Park to see if they would take on this role. Now awaiting confirmation.

6. Minutes 10-19 the successful Drop-in Consultation Event on 25 th May was noted

7. Minute 20 – it was confirmed that Kevin Harris will be available to facilitate the Event at King Egbert School on 1 st October

8. Minute 25 – a stall has been arranged at the Dore Show. The next Steering Group meeting will finalise arrangements and decide the rota for members to be present at the stall

Report and discussion arising from the meeting with Sarah Smith on 21 st June 2016

(CP, DRB, DC)

9. DNF is currently using the SCC Citywide Options for Growth document as our guide to SCC forward thinking on planning. Sarah Smith (SS) advised the DNF representatives that SCC's next iteration in the timetable towards a revised Local Plan has been pushed forward by 3 months to January 2017. Only at that point would we receive for consultation:

- Up to date draft policies
- Sites across the city identified as suitable for development
- An assessment of sustainability e.g. landscape, ecology, archaeology, accessibility
- A Green Belt review
- A response to the Citywide Options for Growth consultation
- Various items of technical evidence

Previously we had thought that the meeting with SS might secure insights into SCC forward

policy thinking before the draft Neighbourhood Plan is heavily advanced. However, SS said that the likelihood is that very little could be put in the public domain before January, although she would let us know any relevant information that she is permitted to release. This poses a timing difficulty for the draft Plan because the eventual Plan must take proper account of emerging planning authority policies and any evidence they have put into the public domain. The Steering Group needed to consider whether it will be best to send the latest iteration of the draft Neighbourhood Plan to SCC for comment in July as planned hoping to get some comment before the 1 st October public exhibition/meeting at King Ecgbert School or wait until there is better information from SCC regarding their intentions in ACTION – the draft Plan will be sent in July as planned in the hope that SCC will be able to provide some comments that we can feed in to the 1 st October event

Further Tasks for Working Groups

10. It was thought that the following items should form the basis of the agenda for the next meeting of the Working Groups:

- Processing feedback from the Drop-in Event
- Carrying out necessary consultations and building results into texts
- Assembling evidence
- Settling policies and proposals
- Agreeing their texts and recommendations to the Steering Group

11. CP had produced a useful precis under each Working Group of the points that were made at the very successful Drop-in Consultation Event on 25 th May. This will go on the website. There is also a detailed collation of all the many comments captured at the Drop-in Event for each Working Group to consider and respond to as appropriate.

12. Working Groups are at different stages in their work:

Green Belt WG has the next meeting booked and has carried out a consultation of Long Line residents. Also, at the Drop-in Event DC was approached by a solicitor offering help with

identifying owners of property we wish to include in consultations.

Village Centre WG has the next meeting booked

Conservation Group – CP and DC had a successful meeting with Totley Brook Tenants and Residents Association and will be responding formally.

Forward Timetable

13. Matters which need to be taken into account in the timetable for producing the draft

Neighbourhood Plan:

- We can relax the timescale due to SCC pushing forward the next iteration of the
- Drafting the introductory paragraphs of the Plan and creating Annexes
- We will still send the draft Plan to Sarah Smith in July in the hope that SCC will
- Publicise the 1 st October Event widely, see Minute 14 below
- At some point when sending SCC our developing policies we will need to seek a revised Local Plan to January 2017

provide comments that we can feed into the 1 st October Event.

- We have, under Regulation, to consult a long official list of bodies on our screening opinion for a strategic environmental assessment from SCC. This will take a minimum of 9 weeks to provide

Considered Plan e.g. energy providers, Historic England, Coal Authority,

Environment Agency

- We should consult the relevant SCC Manager about any allotment proposals
- At the meeting with SS the desirability of having a ‘retail centre workshop’ was
- At the meeting with SS the need to produce better maps for our Plan was raised. raised to help us better understand the Planning context for neighbourhood retail centres. ACTION – an email from SS 28 th June confirmed the offer of a retail workshop for DNF

ACTION – in the 28 th June email it was confirmed that this would be chargeable

Planning 1 st October Event and use of Facilitator

14. The following items were agreed

- Kevin Harris should be invited to the next Steering Group to receive his brief as
- Invitations should be issued to all on the electoral roll, plus local councillors and
- The event should feature prominently in the next issue of DTD (deadline for copy
- All DVS members will be contacted either by email or letter

Facilitator

local businesses

25 th July)

- DNF will have a stall and promote the Event at the Dore Show
- A notice will be put on the website and the village noticeboard
- Streetlife will be notified

Next meeting

15. The next meeting of the Steering Group will take place at 7.30pm on Wednesday 27 th

July 2016.

Thelma Harvey

5 th July 2016