

Dore Neighbourhood Forum

Steering Group meeting 15th May 2019

Present: Christopher Pennell (CP), David Bearpark (DRB), David Crosby (DC), Jen Donnelly and Keith Shaw (KS).

Apologies

1. Apologies were received from Pat Ryan (PR).

Minutes of the meeting held on 29th April 2019.

2. The minutes were agreed as a correct record.

Matters arising on the Minutes.

3. With reference to minutes 3 and 18, DC noted that he had circulated an updated version of the DNP on Monday. Also, John Eastwood had been approached about producing the DNP in a more user friendly manner. However, he was unsure that he had the skills to do this; and he may not be able to do it in the timescale required. DC noted that in any "more user friendly version" it would be important that the DNP Policies remained clear — the Dronfield version was not as informative as the DNP in terms of highlighting the Policies. JD referred to a design company advertising in the Dore Gala programme. It was agreed that **JD would approach the company and engage** them to produce a mock-up of an alternative version of the DNP. If this was thought to be an improvement and was affordable, then they would be asked to produce the final version, when the text was in its final form. **JD would also ask them how speedily** they could produce a final version, as this would be required immediately after the DNF meeting.
4. With regard to minute 4, CP had circulated a brief draft response to Sarah Smith (SS) regarding the minutes of the meeting with SCC. **CP would now send this to SS.**
5. With regard to minute 7, DRB reported that he had several useful and prompt email exchanges with a Senior Planning Officer at SCC who was responsible for the re-designation application process. He had now submitted a Draft Application. SCC would respond to this, enabling the formal submission to take place before the end of May.
6. The SCC was insisting that for them to confirm that the application was in accord with the TCPA requirements, it needed to have details of 21 DVS members who lived/ worked in Dore. DRB had suggested the names of over 30 members, and KS had approached them for their confirmation that their names and addresses could be sent to SCC to provide this confirmation. KS stated that already he had 21 positive replies.
7. In response to a query on the penultimate bullet point of minute 16, it was confirmed that appropriate criteria were available.
8. DC reported that, in accordance with minute 20, he was meeting Clare Wilkins in Friday about the production of the Maps for the Policies and for the Village Centre.
9. Re minute 21, **CP & PR would meet** for this when the Plan text was finalised.
10. Re minute 24, this had been updated, but a further update was needed. **JD to do.**
11. All other matters arising were covered by other agenda items.

Review of Action taken on sections of the DNP.

12. It was noted that the review of each of the elements of the Plan, as set out on the agenda, had been dealt with by the relevant SG members. Suggested amendments to the text in particular areas had been actioned by DC and included within the latest version of the Plan, dated 15th May.
13. DC noted that the wording in the CIL section was essentially that provided by SS as being the correct expression of the legislation. (This was separate from the uncertain approach to the distribution of this fund being taken by SCC).

14. It was noted that DC had not added to the glossary to reflect the suggested additions provided by CP. It was agreed that **DC would look again at this list** and add in those that were clearly appropriate.

Urgent Action Remaining to settle DNP text.

15. CP had this afternoon circulated a copy of the latest version of the Plan with a limited number of “yellow bubble” comments. **DC would look at these** and incorporate them

16. **DC would amend** the wording relating to the estimated population of Dore to make it more approximate.

17. With regard to DN2, it was agreed that the words “having Green Belt status” should be removed; and in DN4 the word “only” should be added. **DC to action.**

18. In terms of the Housing Appraisal Section, DC explained that the approach he had adopted was to explain how the urban grain, mature gardens and other distinctive features applying to all the housing areas in Dore might reasonably respond to change – rather than identify differing features of housing areas within Dore. This was agreed. **CP noted that in the Pre-Submission Consultation Response he would state** that we had considered SCC’s desire for us separately to explain the features of differing parts of housing in Dore but considered that our approach was correct.

19. With regard to DN5 i), **DC would review the wording** in order to reflect that fact that housing could be erected around a new highways access i.e. the Policy was not meant simply to restrict housing to existing highways. CP said that this would allow for the possibility of rear garden development in limited extensive garden instances and should be referred to in the supporting text (**DC to note**).

20. CP had proposed revised wording for para 6.28 to demonstrate the multiple different housing needs that the policy would address. **DC would look at incorporating** this.

21. In terms of DN12, there was a query about the wording related to demolition and SCC’s comments concerning the way we had worded this. DC noted that he had used the exact wording from the Regulation relating to this.

22. It was agreed that all the wording in para 2.3 should remain.

23. **DC to include Mosborough** as one of the areas where development may take place.

24. DC noted that he had produced a suggested front cover and title for the DNF. **He would circulate** this to SG members.

25. **DC undertook to incorporate within the DNP the decisions made under each of these minutes.** He would now proceed with this task and aim to complete it by the end of the week. **DRB would then proofread** the finished version.

Progress on Supporting Documents.

26. In terms of the Consultation Statement, PR was waiting for a final version of the Plan before seeking to finalise this Statement. Once DC had circulated the version at the end of this week, **PR could accept that as the final version**, although accepting that there remained the possibility that the DNF meeting could result in changes!

27. With regard to the Pre-Submission Consultation Schedule, **CP would read** this before leaving at the weekend and **pass his comments to PR** to add any comments of his.

28. DC had circulated an updated version of the Basic Conditions Statement, amended to reflect the removal of extensive extracts from the NPPF etc. At the beginning of each section he had introduced the wording “The Plan proposes”. DC also drew attention to the schedule within this Statement and which DC thought provided something different to other such Statements. It was agreed that **each SG member should read** this document with a view to confirming that it *reasonably* summarised what we had done.

29. In terms of the Evidence “Library”, it was agreed **that KS and PR would meet** to make sure that there was another complete version of this, in addition to the one maintained by PR. In view of the volume of evidence, it was believed that it would be too large to be made available on the DVS website. It was therefore agreed that the approach

should be to put it all on a hard drive and request that SCC make it available via their website for the consultation and referendum period. **KS will arrange this.**

Forum Meeting on 19th June 2019.

30. Publicity for this meeting was underway, with the article in Dore to Door which was about to be published. In addition:

- **KS undertook to produce** a large banner to be erected outside Hartleys.
- **CP will provide KS with text** for this banner.
- **JD will ensure** that information is published on Dore and Topley Facebook page.
- **CP will provide text** to John Eastwood for the DVS website and the noticeboards.
- **KS will speak to Margaret Peart** about putting information out on Twitter.

31. In terms of documentation, it was agreed that hard copy laid on the seats would consist of a List of the Policies and copies of the slides being used.

- **DC undertook to produce** the List of the Policies.
- **DC will provide** copies of this List for Hartleys.
- **KS will produce copies of the slides** (see 33 below) when these are finalised.

32. In terms of the meeting:

- **KS will be chairing** the meeting, as with previous meetings of the Forum. **He will prepare an agenda.**
- **KS will prepare the Powerpoint slides** for use at the meeting (see 33 below)
- With regard to the timings on the night, it was noted that we had access from 7.30pm, when the dance school should vacate the Hall. The Forum was advertised to start at 7.45pm; but with possible initial delays in setting up and with the need for those attending to be able to look at the documentation, it was agreed that the meeting was unlikely to start before 8.00pm.
- **All SG members were needed** to be at the Hall by 7.30pm in order to set out the chairs, set up the overhead projector etc.

33. Unlike on previous occasions, for this meeting we needed to provide all the necessary equipment ourselves:

- **DC will check that he can** obtain an overhead screen from his church.
- **JD will check that her** projector and laptop can be made compatible.
- **KS offered to be the backup** in case there was a problem with this compatibility.
- **KS will visit the Hall** to check out exactly how to arrange the meeting.
- It was agreed that the slides to be used should be as shown in the email from CP on 13th May. **CP will truncate the wording on these slides and** then provide the resultant populated slides.
- **KS will then put these** slides into Powerpoint format.

34. Given that the next SG meeting was not until 10th June and with the short timescale for all the arrangements to be confirmed, **DRB agreed that he would seek to check regularly** that progress was being made on each of the above points.

Future Timings

35. In terms of future timetabling it was agreed that, as long as nothing of substance materialised at the Forum meeting, we should focus on submitting our formal DNP to SCC and the PDPNA as soon after the Forum meeting as possible.

36. It was also agreed that when we do submit the Plan, we should produce a press release publicising this fact.

Any Other Business.

37. There was no AOB.

Date of next meeting.

38. The next meeting will be, as already arranged, on Monday 10th June.

David Bearpark
16th May 2019

