

Dore Neighbourhood Forum

Steering Group meeting 26th June 2019

Present: Christopher Pennell (CP), David Bearpark (DRB), David Crosby (DC), Jen Donnelly (JD) and Pat Ryan (PR).

Apologies

1. Apologies were received from Keith Shaw.

Minutes of the meeting held on 10th June 2019.

2. The minutes were agreed as a correct record.

Matters arising on the Minutes.

3. There were no matters arising on the minutes.

Latest news on Sheffield Plan/ DNP Submission.

4. The amendment set down to the agenda item at the recent SCC Council meeting, in which it was stated that the publication of a draft Local Plan for Sheffield was still several months away, was noted.
5. CP referred to his email circulated this afternoon with some thoughts about our submission timetable. After the key points were mentioned briefly, it was agreed that it did still seem feasible for us to submit a draft by 5th July.
6. Following discussion, it was agreed that, despite the possibly longer timescale before the SCC published its Local Plan for consultation, it was still preferable for us to submit our draft Plan for informal validation and not the more detailed review offered by the SCC; not least because it remained unclear how long such a review would take.

Matters arising from Forum meeting on 19th June 2019.

7. It was noted that the meeting unanimously agreed the recommendations from the SG, noting that the Forum wishes to be consulted on any response to the SCC when their Reg18 document is released for consultation. PR noted, and it was agreed, that the last of the four recommendations (relating to commenting on the SCC Reg18) was not relevant to the DNP and would not be included in the consultation history.
8. PR observed that we needed to review our approach to publicity when we were at the stage of the referendum. We needed to deliver something eye catching to every house in Dore and stress the risk to Dore's character of potentially excessive future development. This was agreed for further discussion nearer the time.

Finalising the Neighbourhood Plan and supporting documents.

9. With regard to the DNP, DC noted that, after speaking to Adele, he would be making a couple of changes to reflect the latest PDNPA document. A couple of other necessary changes were mentioned, although it was agreed that purely presentational changes were not essential for this draft, which would anyway change if we had it produced externally. **DC will update the DNP** in the next day or two and circulate it to the SG.
10. In terms of the alternative design offered, it was agreed in principle to take this option. However, it was agreed that this was neither possible nor necessary for the draft submission next week. It would have to be clear that:
 - We must approve the design.
 - We would proofread the final version.
 - It must be done to our timescale.
11. Although we wanted the professional input from the publishers, we should be clear in advance what particular points we wanted to stress. These included that the Policies should be coloured, highlighted and spread across the page. **CP will circulate** his list of such suggestions for others to add to or comment upon. This will need to be

finalised at our meeting on 3rd July. **DC will send to JD a digital** version of the front page of the Dore Village Design Statement for the publishers to use.

12. With regard to the Policies Map, DC reported that he had this. It was the one that he had displayed at the Forum meeting . **DC will send a copy** of this to SG members.
13. With regard to the Consultation Statement, PR reported that the current version had been proofread several times and was now close to being finalised. He will update it for the PDNPA document mentioned this evening. **CP asked SG members to read** the suggested DNF responses in the final column of the P-SC schedule in the Consultation Statement to make sure that they were content with the wording used. **PR will review the document** to give greater prominence to the P-SC consultation section, as this was the one that was referred to in the Locality document as being the key focus of this Statement.
14. DC reported that he was incorporating into the Basic Conditions Statement the comments received from CP. CP was concerned that more should be said about the inability of a Neighbourhood Forum within a suburb of a City to meet every aspect of the NPPF strictures; this was the City's responsibility. After discussion it was agreed that the document should be amended to make this clearer. **CP and DC will meet to add** to the wording in this way.
15. The Evidence Library was agreed to be complete.
16. The draft submission approach had already been decided this evening.
17. In terms of the covering letter, it was agreed that this should be brief and that it should go to both authorities.
18. It was clear which documents needed to be sent as comprising the submission (they are set out in the Locality document). It was considered that we should also attach the actual SEA/HRA reports as well.

Understanding the Post-Submission Process.

19. This was discussed briefly, based on the process as described in the Locality document. It was agreed that this should be discussed further in due course.

Any other business.

20. CP noted that by 19th July he would need to produce an update article for the next Dore to Door.

Date of next meeting.

21. As previously agreed, the next meeting of the SG is on Wednesday 3rd July.

Concluding comments.

22. ***It was stressed that all the actions on updating each of the documents must be completed by this weekend,*** so that all could be reviewed in time for the meeting on 3rd July, in order that the draft submission could take place by Friday 5th July.

David Bearpark
26th June 2019.